

# **Provider Access Statement**

## **Introduction**

This statement sets out Southborough High School's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with Southborough High School's legal obligations under Section 42B of the Education Act 1997.

## **Management of provider access requests**

### *Opportunities for access*

Our provision includes various opportunities for students to access a range of events. These are integrated into Southborough High School's careers programme and curriculum as well as hosting or attending one-off events that provide such opportunities. The integrated events are usually delivered internally, with contribution from external providers where necessary. The one-off events, such as a university open day or an apprenticeship fair, are regularly advertised to our students and, where appropriate, we will arrange a visit during the school day, for a select group of students to attend.

The school provides careers advice to Year 11 students internally to ensure they are able to make an informed choice about their next steps. The opportunity to get advice for all of our Year 11 cohort happens at least once, but where necessary repeat appointments can be made. During the interview, the adviser will inform students about the opportunities that other providers have, and when needed, they will complete application forms together for those selected university, college or apprenticeship placements.

### *Procedure*

A provider wishing to request access should contact Mr N Smith, headteacher, the academy contact details.

Local providers are invited to key relevant events that are held at Southborough High School. When holding a Year 11 or 13 careers event we would, for example, invite apprenticeship providers, colleges, universities or other relevant groups such as our local volunteering group. We encourage other providers who are interested in coming into the Academy to contact Mr Smith to identify the most suitable opportunity. Southborough High School policy on safeguarding sets out the school's approach to allowing providers into the school as visitors to talk to our students. At all times we ensure that there are no issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers.

## *Resources*

Once visits have been agreed, the school will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available. Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in the main hall and delivered to over 200 students, or sometimes in the classroom with a smaller group. We also have the facility to deliver safe personalised sessions.

We are happy to work with providers to provide any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the school in order to showcase what they do.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of Mr N Smith. Southborough High School will place the literature in the careers area, so it is available to students during the course of, or directly after, the school day.