



Headteacher: Niall Smith M.A. (Cantab), N.P.Q.H.

Deputy Headteachers: Brian Burns B.A. (Hons), N.P.Q.H. — Craig Wicking B.Sc. (Hons), N.P.Q.H.

15th July 2020

Dear Parents and Carers,

Temporary Arrangements for the Autumn Term 2020

I am writing to you in order to outline the way in which we will be adapting the educational provision at Southborough High School to comply with Department for Education guidelines (QR Code attached).

Essentially, we will be taking two significant temporary actions:

- 1) We will be "zoning" the school, so that students in each Year Group will be taught in co-located classrooms. There will be very little, if any, contact with students from other Year Groups.
- 2) We will be "staggering" the start and finish of the school day, so that Years 10 and 11 will arrive at 9.30am and leave at 4pm. The start and finish times for Years 7, 8, 9, 12 and 13 remain unchanged, although lunchtimes will also be "staggered".

Naturally, as part of our planning, there are many additional details which will be explained in due course, but the above two actions are the most important for me to communicate to all stakeholders at this moment. I would also like to reassure you that the safety of our students and staff is, of course, my top priority.

In terms of the arrangements for the beginning of term, they are slightly more complex than usual and we have planned a more phased return to facilitate this. The start times and dates are:

- Year 7: Wednesday 2nd September at 8.20am (Teambuilding Day – PE kit) and Thursday 3rd September (Induction Day – full uniform)
- Year 8: Friday 4th September at 8.30am (full uniform)
- Year 9: Monday 7th September at 8.40am (full uniform)
- Year 10: Monday 7th September at 9.30am (full uniform)
- Year 11: Monday 7th September at 9.30am (full uniform)



Year 12: Tuesday 8th September at 8.30am

Year 13: Tuesday 8th September at 8.30am

If you have any questions about these arrangements, please do contact your son or daughter's Head of Year by e-mail in the first instance.

I would like to conclude by sharing my view that this year has not been an easy one, but we have, nevertheless, done our very best and achieved some extraordinary things. By working hard and aiming high, I feel certain that we will thrive next year: as individuals, as a school and as a community.

Yours sincerely,



Niall Smith

Headteacher

DfE Guidance:

My End of Year Video Message:



shorturl.at/IAHO3



<https://youtu.be/BtowjMXy-5w>