

WELCOME FROM THE HEADTEACHER

Dear Parents and Carers

I would like to take this opportunity to welcome you to Southborough High School.

Our vision is one of excellence for every student and we can achieve this by aiming high and working together as teachers, support staff, parents/carers and students. When we work together as a genuine partnership there is no limit to what we can achieve.

Our school has improved significantly in recent years in terms of learning ethos, academic achievement and reputation. We proud of these improvements and are determined to extend and, indeed, accelerate them.

In this booklet, you will find a range of information and guidance intended to ensure that our partnership is both effective and efficient.

We are always seeking ways to improve our partnership with parents and carers and, as such, would welcome any feedback you may give us on this handbook or on any aspect of our work with you throughout the academic year.

Moreover, please do not hesitate to contact the school should you require any further information or clarification on this booklet or any other aspect of life at Southborough High School.

We look forward to a productive, fulfilling and successful school career together.

Yours sincerely



NIALL SMITH
Headteacher

Email: nsmith@southborough.kingston.sch.uk

Key Dates for Year 7

Please keep up-to-date by using the calendar on the school website home page

<http://www.southborough.kingston.sch.uk/>

Tutor Teams

7 JMO	Ms Mosely
7 RBO	Mr Boorman
7 DYU	Ms Yuvarajah
7 DPE	Mr Panagos
7 CAN	Ms Andreou

Head of Year Ms Banks

Pastoral Support Officer Mrs Clements

SLT Mr Burns

The Curriculum

Year 7

The core subjects are English, Mathematics and Science and the compulsory subjects are religious education, sex education, and personal, social, health and citizenship education (PSHCE).

The foundation subjects are art, design and technology, drama, geography, history, latin, modern foreign language, music and PE.

The curriculum is more than just exams. It is vital to ensure that each student receives a rounded personal and social education.

The essential issues taught through cross-curricular studies and the general life of the school are:

- environmental education
- health education
- economic and industrial understanding
- citizenship
- work-related learning
- careers education and guidance
- community education, religious education
- equal opportunities.

The whole curriculum is designed to provide a broad, balanced, coherent and relevant education. It is important that each student ensures we understand his needs and that he understands the courses available.

Student Grouping

It is our commitment that all boys, whatever their ability, are stretched and allowed to achieve their maximum potential. To help achieve this, when your son joins Southborough High his results from various tests, including the Key Stage 2 National Curriculum tests, will be used as a baseline to set targets for him and to allocate him to a mixed ability teaching group and/or an ability-based teaching group where appropriate. Further test data, target setting and our Aspiration Days, help us to refine the student grouping, and where changes are warranted, students will be moved between groups. Parents will be informed of such movements in advance. In Year 7, students will normally be set by ability in Mathematics after a period of bespoke assessment.

HOMEWORK & STUDENT E-PLANNERS (Class Charts)

Homework is an essential part of school work. It helps students develop the self-discipline needed to work independently, allows consolidation and assimilation of work studied in the classroom and helps teachers to know what students can do on their own and what they have not understood. Students will be given feedback on their homework.

The homework timetable is available on line in the first two weeks of September. Parents are requested to monitor that their son is completing his homework by checking on Class Charts. Homework in Year 7 may consist of one or more extended projects as well as more traditional homework tasks. If you have any concerns about homework, please contact your son's Tutor or Head of Year.

Students are expected to spend the following amount of time per day on their homework:

Year 7 45 to 90 minutes

This is reviewed regularly by senior teachers and reported to the School's Governing Body.

Parents are encouraged to make arrangements for their son to use the Homework Club, a supervised session available to students every night after school to ensure that they have support with their homework. It is held in the school's Library from 3.15pm to 4.15pm.

Class Charts: Homework

The CLASS CHARTS ePlanner is designed for today's multi-device, multi-tasking schoolchildren who are used to cloud services, online communication and apps. The innovative new service is available through any browser and apps specifically designed for phones, tablets and laptops, allowing homework, coursework and key information for students and parents, to be stored and communicated digitally. **For students**

Class Charts makes it easy for students to keep track of all homework set and enable them to plan more effectively for their completion by the due dates. It also allows for students who have missed lessons (perhaps because of illness or attendance at a sporting fixture) to keep in touch with what has gone on in class and, therefore, not fall behind in their learning.

On the school website there is a user guide for students to help you get set up: find CLASS CHARTS under Portal Login

For Parents...

Parents are able to see exactly what homework has been set by which teacher and when the due date is. Parents are able to do this on their smart phones, tablets, laptops or personal computer at home. Gone are the days where students say 'I don't have homework today' or 'I don't understand how to do my homework'. Throughout the CLASS CHARTS ePlanner parents can see all the information for all homework set as it is the teachers that deliver homework straight to the ePlanner.

On the school website there is a parents' user guide to help you get set up: find CLASS CHARTS under Portal Login

Year 7 Curriculum Topics Studied

	Art and Design	Music	Drama
A U T U M N	Baseline Test: Students assessed on their technical and analytical ability. The Formal Elements: Line, Tone, Colour.	Intro to Music/ composing Learning the keyboard/ singing	Year 7 will be studying a scheme of work based on the basic skills and techniques needed in creating an effective piece of theatre. They will also be studying various styles of theatre including mime and physical theatre as well as technical theatre.
S P R I N G	Animals in Art Project	Learning the Ukulele Chinese Music/ composition	
S U M M E R	Mexican Day of the Dead	Musicals Rock and Roll	

	Latin	French	Spanish
A U T U M N	Meet a Roman Family. Learn about a Roman mealtime. How did the Romans work? Roman shopping habits. The Romans in Britain. A soldier's life and The Romans at war.	First words of French: name, numbers 1-30, say where you live, days of the week Talk about your family; describe family and friends, use adjectives to describe.	First words of Spanish: name, age, date, appearance, character School life: likes + dislikes, the time, basic food ordering
S P R I N G	Caecilius – learning more about life in a Roman family. In villa – life inside a Roman house/ the nominative and accusative case.	Talk about free time activities + the weather Une journée scolaire – say at what time events take place, understand and tell the time. Daily routine, discussing school subjects.	Local area: neighbourhood, house, bedroom, giving directions. Free time activities: likes and dislikes, why, how often
S U M M E R	in forō – Learning about life in the Roman forum. Using the present tense in theātro The role of drama and acting in Roman society. Singular and plurals.	Exam review, En ville – understand and give information about a town.	Present tense grammar: Irregulars, ask questions, revision. Exam review, social situation, present continuous, learn how to use the near future tense + Spanish football

	<u>Geography</u>	<u>History</u>
A U T U M N	Local Area China	The Normans Religion
S P R I N G	Ecosystems Food	The Crusades Medieval Monarchs
S U M M E R	India Rivers and Waters	The Black Death Migration

	<u>Science</u>	<u>PE</u>
A U T U M N	Biology: A and E Chemistry: Forensics Physics: Theme Park	Rugby – Core Sport Basketball / Hockey
S P R I N G	Biology: The Birds and the Bees Chemistry: Acids and Alkalis Physics: Energy and Waves	Football – Core Sport Gymnastics / Health Related Fitness
S U M M E R	Biology: Genetics and Evolution Chemistry: Atom's Family Physics: Charge, Current and Magnetism	Cricket Athletics – Core sport

<u>English</u>
Transition Unit 19 th Century Novel (e.g. A Christmas Carol) Poetry

Prose

Drama (e.g. King of Shadows)

Shakespeare (e.g. A Midsummer Night's Dream)

Spoken Language (Speaking & Listening)

Pre-1900 (e.g. prose: The Wonderful Wizard of Oz, poetry: The Canterbury Tales)

Post 2000 (e.g. prose: Boy Overboard)

Fiction

Non-fiction

End of year AQA Y7 exams

Design and Technology

Resistant Materials & Product Design

Introduction to The Principles of Design

-Brief

-Task analysis/Design Drawing Skills

- Research (Processes and Materials)

-Experimentation with Materials

-Making

-Evaluation

Maths

Ordering numbers, fractions and decimals

Adding, subtracting, multiplying and dividing with positive and negative numbers and fractions and decimals

BIDMAS

Prime numbers, factors, multiples

Highest common factor, lowest common multiple

Prime factorisation

Powers and roots

Mixed and improper fractions

Converting between terminating decimals and fractions

Fractions of amounts

Expressing one quantity as a fraction of another

Understanding algebraic expressions & terminology

Substituting values into formulae and expressions

Simplify and manipulate algebraic expressions

Expand from and factorise to single brackets

Functions

Solving linear equations

For more detail on the programme of study for a particular subject, please get in contact with the Head of Faculty - please refer to the Who's Who page on this website.

HOMEWORK TIMETABLE

YEAR 7

7RBO

Monday	Tuesday	Wednesday	Thursday	Friday
Science	Art	Latin	Drama	Maths
DT	Music	History	Geography	English
PE			French	RS

7JMO

Monday	Tuesday	Wednesday	Thursday	Friday
DT	Science	Music	Latin	Maths
PE	Art	History	RS	Drama
English	Geography		French	

7DYU

Monday	Tuesday	Wednesday	Thursday	Friday
Latin	Science	Art	DT	Maths
Drama	PE	Music	Geography	History
English	RS	Spanish		

7DPE

Monday	Tuesday	Wednesday	Thursday	Friday
PE	Science	Latin	History	Maths
Art	DT	Drama	Geography	Music
English		French		RS

7CAN

Monday	Tuesday	Wednesday	Thursday	Friday
Latin	PE	Science	DT	Maths
Drama	Spanish	Art	History	Music
		RS	English	Geography

REWARDS, CODE OF CONDUCT AND SANCTIONS

At Southborough High School we have high expectations of our boys and endeavor to encourage them by means of a reward structure.

In Year 7 the rewards are centered on the merit system. Merits can be given by any member of staff. The focus is to reward and praise students linked towards Southborough High School's 'ACE' vision: Aspiration, Commitment & Excellence.

Other Rewards

Form Captain/Vice Captain	Student of the Term
Rewards Trip	Letter/email Home
Merit & End of year trips	Prize Giving Evening
'ACE' awards	Effort Ladder Certificate

Code of Conduct

We have a code of conduct which makes clear how we should behave in our community. It has the following aims:

- to allow all pupils to learn in safety and security;
- to support teaching and learning in the classroom;
- to foster respect for others, for property and the environment;
- to encourage honesty, trust, fairness, tolerance and compassion;
- to encourage and develop self-discipline and self-respect.

If pupils follow our Code they will be helping to create a positive and supportive learning environment in which everyone can be successful and have their achievements recognised and rewarded.

If pupils break our Code they should be prepared to accept the consequences.

USE OF ICT FACILITIES

As a student at Southborough High School, you will agree to the following when using the ICT facilities:

- I will handle all computer equipment carefully.
- I will only use the computers for schoolwork or homework if given permission by a member of staff.
- I will not use any USBs or disks in school equipment unless given permission.
- I will not use USBs, CDs, disks or DVDs from outside school unless given permission to do so.
- I will not try to access any unsuitable material on the Internet and will tell a member of staff if I see something on the Internet, or receive an e-mail that upsets or worries me.
- I will only send or reply to e-mail messages if given permission.
- I will report any misuse of computers to a member of staff.
- I understand that the school may check my files and will monitor the Internet sites I visit.
- I will only use digital devices in non-ICT lessons, as and when directed by the teacher.
- I will only log in on to my own account and will not try to gain access to other people's accounts.
- I will not do anything to work around or break network security or internet filtering when in school.

Advice for users of e-mail:

- Never give out your name and address or your school details to people you have only met on the Internet.
- Never agree to meet people who you know only through the Internet.
- Never send photographs of yourself or friends to strangers.
- Tell an adult if someone or something you find on the Internet makes you feel uncomfortable.

USE OF PHOTOGRAPHS & BIOMETRIC PROCEDURES

Dear Parents/Carers

Photographs

Throughout the academic year and your child's school life, photographs may be taken of your son.

These photographs may be used in a range of contexts:

- School publications, for example the prospectus
- Local newspapers as part of the media coverage of a school event
- School website

Personal details of the children will **not** appear in any school publication or the website. However, individual students' names may appear in the local newspaper, if appropriate to the article.

Biometric Procedures

In order to administer the biometric procedures for the canteen cashless system and, in due course, other administrative matters, we will require a thumb-print from each pupil.

If you do not want your son to appear in any photographs or be involved in the biometric system, please contact the Headteacher as soon as possible at nsmith@southborough.kingston.sch.uk.